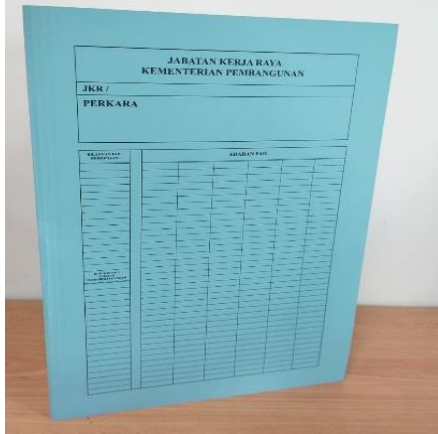
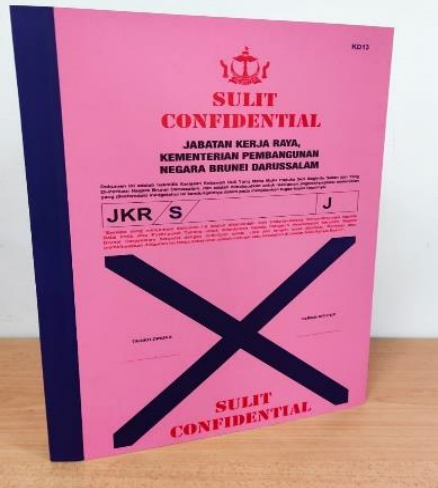




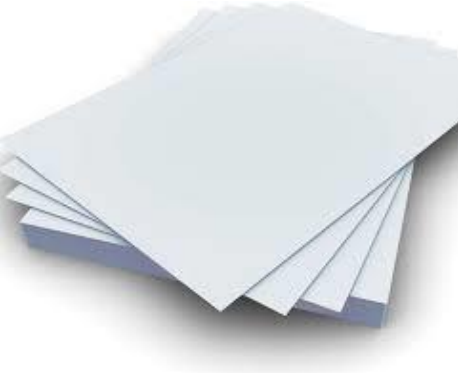
STATIONERY PRODUCTS CATALOG

**UNIT PERBEKALAN DAN STOR
BAHAGIAN PENTADBIRAN
JABATAN PENTADBIRAN DAN
KEWANGAN**

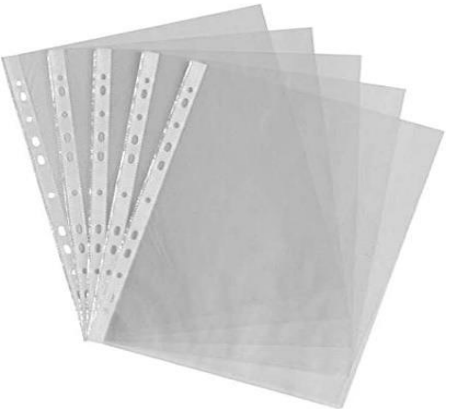
No.	Description	Sample
1.	L-Shape Plastic Folder Size: A4 size Color: Random	
2.	Sticker Paper Size: A4 size Color: White	
3.	Blue File with JKR Logo Measurement: 38cm x 50cm Color: Blue	
4.	Pink File with JKR Logo -CONFIDENTIAL Measurement: 38cm x 60cm Color: Pink	

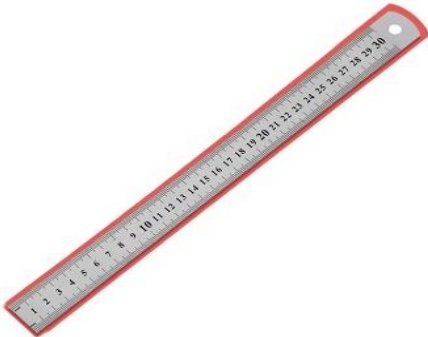
No.	Description	Sample
5.	A4 Lever Arch File with JKR Logo Size: 3' Color: Black	
6.	Plastic Comb Binding Rings Size: A4; • 38mm • 35mm • 32mm • 28mm • 26mm • 22mm • 16mm • 12mm • 10mm • 8mm Color: Random	
7.	Metal File Fastener 1 box=50 sets	
8.	Treasury Tag 1 box=100pcs	

No.	Description	Sample
9.	Pen Color: • Red • Blue • Black	
10.	Pilot V-Sign Pen Color: Blue	
11.	Permanent Marker Pen Color: Random	
12.	Whiteboard Marker Pen Color: Random	
13.	Highlighter Textmarker Color: Random	

No.	Description	Sample
14.	Liquid Paper Correction Pen (Tipp-ex)	
15.	Pencil HB	
16.	Soft Eraser Size: Small	
17.	White Paper 80gsm Size: A4 and A3 Color: White	
18.	Colour Paper 80gsm Color: • Blue • Pink • Green • Yellow	

No.	Description	Sample
19.	Multi-Purpose Card 180gsm -for Record Service/Certificate Size: A4 Color: White	
20.	Colour Fancy Card 160gsm Size: A4 Color: Random	
21.	Examination Pad Size: A4 Color: White	
22.	Paper Roll -for Casting Calculator Size: Standard Color: White	
23.	Transparency Film Size: A4 Color: Clear/ Transparent	

No.	Description	Sample
24.	Clear Sheet Protector Size: A4 Color: Clear/ Transparent	
25.	Hard Cover Long Note Book -for Dispatch Size: A4 (200 & 400 pages) Color: Random (Book Cover)	
26.	Duplicate Book Size: 20cm (Length) x 14cm (Width) Color: Random	
27.	“SIGN HERE” Sticky Notes Size: Standard Color: Random	

No.	Description	Sample
28.	Post-It Notes 654 Yellow Size: 76mm x 76mm (3' x 3') 100 pages Color: Yellow	
29.	Post-It Notes 655 Yellow Size: 76mm x 127mm (3' x 5') 100 pages Color: Yellow	
30.	Post-It Page Markers Size: 15mm x 50mm (5x100 pages) Color: Random	
31.	Steel Ruler 12" Size: 12'	
32.	Document Box -Kotak Berlipat Size: A4 & A3 Color: Brown	

No.	Description	Sample
33.	Letterhead Size: A4 (1 ream) Color: White	 For sample only For sample only For sample only
34.	Envelope Window Size: 220mm x110mm (1box=500pcs) Color: Random (White/ Brown)	 For sample only
35.	Envelope A5 Size: 162mm x 229mm (1box=500pcs) Color: Random (White/ Brown)	 For sample only For sample only For sample only
36.	Envelope A4 Size: A4-229mm x 324mm (1box=250pcs) Color: Random (White/ Brown)	 For sample only For sample only For sample only
37.	Envelope A3 Size: A3-325mm x 458mm (1box=250pcs) Color: Random (White/ Brown)	 For sample only For sample only For sample only

No.	Description	Sample
38.	Rubber Band Size: Small Color: Random	
39.	Large Rubber Band Size: Thick Color: White	
40.	Tumb Tacks Size: Standard Color: Random (Steel/ Plastic)	
41.	Pink Cotton Tape Roll Size: Standard	
42.	Punch 2 Hole Size: Standard for Officer Work Color: Random	

No.	Description	Sample
43.	Cellulose Transparent Tape Size: 1'	
44.	Double Sided Tape Size: 1' Color: White	
45.	Cloth Tape Size: 2' & 3' Color: Random	
46.	Masking Tape Size: 2' & 3' Color: White	
47.	Glue Stick Size: Random Color: Random	

No.	Description	Sample
48.	HD-B8 Stapler with remover Size: Medium Color: Random	
49.	HD-10 Stapler Size: Small Color: Random	
50.	Staples Size: • Medium (HD-B8) 1box=5000pcs • Small (HD-10) 1box=1000pcs • No.35-1M 1box=1000pcs	
51.	Staple Remover Size: Standard Color: Random	
52.	CUTTER Size: Large Color: Random	

No.	Description	Sample
53.	Cutter Blade Refill Size: Large	
54.	Scissor Size: Medium Color: Random	
55.	Pencil Sharpener Desk Size: Medium Color: Random	
56.	Paper Clips Size: Small & Jumbo Color: Steel	

No.	Description	Sample
57.	Double Clip Size: 1', 2' & 3' Color: Random	
58.	Stamp Pad Size: Small Color: Blue & Red	
59.	Stamp Pad Ink Color: Blue & Red	
60.	Rubbish Bin Size: Small Color: Random	

No.	Description	Sample
61.	Office Document Tray Size: A4; • 1 layer • 3 layers Color: Random	
62.	Laminating Film Size: A4 & A3 Color: Clear/ Transparent	
63.	Wrapping Paper with JKR Logo 1. Size: 50.5cm x 76cm Color: Grey 2. Size: 59.5cm x 42cm Color: Red	

Item and size based on request by Jabatan (Not Instock Item)

No.	Description	Sample
64.	*Casting Calculator	
65.	*Manual Calculator	
66.	*Heavy Duty Paper Puncher	
67.	*Whiteboard without Stand Size: • 2' x 3' • 3' x 4' • 3' x 6' • 4' x 8' • 4' x 10'	

No.	Description	Sample
68.	*Whiteboard with Stand Size: • 3' x 4' • 3' x 6' • 4' x 8' • 4' x 10'	
69.	*Cap Rasmi Kerajaan Size: • Specified format and font only • Must include the stamp form provided by UPS only	